

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021. Department/Bureau/Office: PROFESSIONAL REGULATION COMMISSION Region: Region XI Address: Calamansi St., corner 1st St., Juna Subdivision 8000, Matina, Davao City	Agency Code/UACS: W030 Organization Type: National Government Agency (NGA)	Contact Person: RAQUEL R. ABRANTES Position: Regional Director E-mail: ra11@psps.gov.ph Telephone/Mobile Nos: (082) 234-0006 to 07
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 01 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	16		16	2,336.92	16			16	2,336.96	16	0	0	16	2,336.96	16	0	0	16	2,336.96	64.00	146.06	9,347.80
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-70%, 500 ml (-5ml)	bottle		126		126	8,789.76	126			126	8,789.76	138			138	9,626.88	148			148	10,324.48	538.00	69.76	37,530.88
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	387.52	0.00
5	51471901-AL-S01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
6	51471901-AL-S02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle		5		5	165.15	1			1	33.03	3			3	99.09	11			11	363.33	20.00	33.03	660.60
FILMS																										
9	13111203-AC-P01	ACETATE	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors 20's pack	pack		1		1	87.75				0	0.00				0	0.00				0	0.00	1.00	87.75	87.75
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00	0.00
19	14111609-LI-C01	LOOSELEAF COVER, legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	794.96	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 01 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.06	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	59.28	0.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	54.08	0.00
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00		
23	14111514-NB-S01	NOTEBOOK, stenographer	piece		11		11	138.82	9		9	113.58	11			11	138.82	9			9	113.58	40.00	12.62		504.80
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm 210mm x 297mm	reams		5		5	716.15	5		5	716.15	5			5	716.15	5			5	716.15	20.00	143.23		2,864.60
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm 216mm x 330mm	reams		753		753	100,789.05	753		753	100,789.05	753			753	100,789.05	753			753	100,789.05	3,012.00	133.85		403,156.20
26	14111507-PP-C01	PAPER, Multi Purpose, A4, 70 gsm	reams		34	0.60	35	5,233.60	20.64	1.00	1.20	23	3,454.78	35.00	1.60	2.80	39	5,959.64	32.60	0.60	0.60	34	5,112.59	130.64	151.26	19,760.64
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams		209	3.00	212	26,374.43	164.83	5.00	6.00	176	21,829.29	134.00	8.00	14.00	156	19,367.40	122.00	3.00	3.00	128	15,891.20	672.27	124.15	83,462.91
28	14111531-PP-R01	PAD PAPER, ruled	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	29.12	0.00
29	14111503-PA-P01	PAPER, parchment	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	98.05	0.00
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book		38		38	2,485.20	13		13	850.20	17			17	1,111.80	17			17	1,111.80	85.00	65.40		5,559.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book		43		43	4,687.00	22		22	2,398.00	22			22	2,398.00	21			21	2,289.00	108.00	109.00		11,772.00
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, sheets, 150 pulls	pack		80		80	7,237.60	80		80	7,237.60	92			92	8,323.24	92			92	8,323.24	344.00	90.47		31,121.68
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
36	26111702-BT-A02	BATTERY, dry Cell, size AA, 2 pieces per blister pack	pack		15		15	570.60	10		10	380.40	12			12	456.48	10			10	380.40	47.00	38.04		1,787.88
37	26111702-BT-A01	BATTERY, dry Cell, size AAA, 2 pieces per blister pack	pack		15		15	310.20	10		10	206.80	12			12	248.16	10			10	206.80	47.00	20.68		971.96
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
39	31201610-GL-J01	GLUE, all purpose	jar				0	0.00				0	0.00				0	0.00				0	0.00	0.00	71.50	0.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	19.76	0.00
41	31151804-SW-S01	STAPLE WIRE, standard (26/6)	box		80		80	1,768.80	64		64	1,415.04	111			111	2,454.21	70			70	1,547.70	325.00	22.11		7,185.75
42	31201502-TA-E01	TAPE, electrical, 18mm x 16M min	roll		7		7	142.66	2		2	40.76	2			2	40.76	7			7	142.66	18.00	20.38		366.84
43	31201503-TA-M01	TAPE, masking, 24mm	roll		16		16	1,037.76	6		6	389.16	16			16	1,037.76	6			6	389.16	44.00	64.86		2,853.84
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll				0	0.00	12		12	600.00				0	0.00	12			12	600.00	24.00	50.00		1,200.00
45	31201517-TA-P01	TAPE, packaging, 48mm	roll		44		44	920.92	34		34	711.62	44			44	920.92	34			34	711.62	156.00	20.93		3,265.08
46	31201512-TA-T01	TAPE, transparent, 24mm	roll		37		37	433.64	27		27	316.44	39			39	457.08	29			29	339.88	132.00	11.72		1,547.04
47	31201512-TA-T02	TAPE, transparent, 48mm	roll		16		16	334.88	6		6	125.58	18			18	376.74	8			8	167.44	48.00	20.93		1,004.64
48	31151507-TW-P01	TWINE, plastic	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	58.24	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1369.68	0.00
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	856.86	0.00
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2532.40	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece		15		15	3,235.65	15		15	3,235.65	15			15	3,235.65	15			15	3,235.65	60.00	215.71		12,942.60
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece		10		10	861.10	10		10	861.10	10			10	861.10	10			10	861.10	40.00	86.11		3,444.40
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RJ-P02	RULER, plastic, 450mm	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.68	0.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4
CLEANING EQUIPMENT AND SUPPLIES																									
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can		36		36	3,404.16		24		24	2,269.44	24		24	2,269.44	24		24	2,269.44	108.00	94.56		10,212.48
58	47131604-BR-S01	BROOM, soft, tambo	piece		7		7	999.53		6		6	856.74	6		6	856.74	6		6	856.74	25.00	142.79		3,569.75
59	47131604-BR-T01	BROOM, stick, ting-ting	piece				0	0.00				0	0.00			0	0.00			0	0.00	0.00	18.20		0.00
60	47131829-TB-C01	CLEANER, toilet bowl and urinal	bottle		13		13	566.80		12		12	523.20	12		12	523.20	12		12	523.20	49.00	43.60		2,136.40
61	47131805-CL-P01	CLEANSER, scouring powder	can		7		7	175.49		12		12	300.84	6		6	150.42	12		12	300.84	37.00	25.07		927.59
62	47131811-DE-602	DETERGENT BAR, 140g	piece		7		7	60.90		6		6	52.20	6		6	52.20	6		6	52.20	25.00	8.70		217.50
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 5kg	pack		13		13	703.04		6		6	324.48	12		12	648.96	6		6	324.48	37.00	54.08		2,000.96
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can		22		22	3,225.42		26		26	3,811.86	27		27	3,958.47	26		26	3,811.86	101.00	146.61		14,807.61
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece		1		1	28.97				0	0.00			0	0.00			0	0.00	1.00	28.97		28.97
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00			0	0.00			0	0.00	0.00	131.25		0.00
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle				0	0.00				0	0.00			0	0.00			0	0.00	0.00	102.96		0.00
68	47131802-FW-P02	FLOOR WAX, paste type, red	can				0	0.00				0	0.00			0	0.00			0	0.00	0.00	309.76		0.00
69	47131830-FC-A01	FURNITURE CLEANER/POLISHER, aerosol type	can		4		4	503.60		4		4	503.60	4		4	503.60	4		4	503.60	16.00	125.90		2,014.40
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	2288.00		0.00
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece				0	0.00				0	0.00			0	0.00			0	0.00	0.00	124.80		0.00
72	47131619-MP-R01	MOPHEAD, made of rayon	piece				0	0.00				0	0.00			0	0.00			0	0.00	0.00	123.76		0.00
73	47131501-RG-C01	RAGS, all cotton	bundle				0	0.00				0	0.00			0	0.00			0	0.00	0.00	53.82		0.00
74	47131602-SC-N01	SCOURING PAD	pack				0	0.00				0	0.00			0	0.00			0	0.00	0.00	112.32		0.00
75	47121701-TB-P04	TRASHBAG, plastic, black (XXL) 10 pcs per pack	pack		51		51	7,199.16		51		51	7,199.16	54		54	7,622.64	54		54	7,622.64	210.00	141.16		29,643.60
76	47121702-WB-P01	WASTERBASKET, non-rigid plastic	piece				0	0.00				0	0.00			0	0.00			0	0.00	0.00	27.96		0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
77	43211507-D6K001	DESKTOP FOR BASIC USERS	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	24,793.60		0.00
78	43211507-D6K002	DESKTOP FOR MID-RANGE USERS	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	42,390.40		0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	41,392.00		0.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece		5		5	13,891.40				0	0.00			0	0.00			0	0.00	5.00	2778.28		13,891.40
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece		2		2	348.80				0	0.00	2		2	348.80			0	0.00	4.00	174.40		697.60
82	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit				0	0.00	8		8	933.04				0	0.00			0	0.00	8.00	116.63		933.04
83	43211708-MO-C02	MOUSE, WIRELESS, USB	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	154.00		0.00
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	38100.97		0.00
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	9191.52		0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00	1		1	759.73				0	0.00			0	0.00	1.00	759.73		759.73
87	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	7899.00		0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
88	44121710-CH-W01	CHALK, white enamel	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	29.64		0.00
89	44122105-BF-C01	CLIP, backdial, 19mm	box		17		17	155.21	7		7	63.91	11			11	100.43	7		7	63.91	42.00	9.13		383.46
90	44122105-BF-C02	CLIP, backdial, 25mm	box		42		42	669.90	52		52	829.40	56			56	893.20	32		32	510.40	182.00	15.95		2,902.90
91	44122105-BF-C03	CLIP, backdial, 32mm	box		42		42	1,125.18	37		37	991.23	43			43	1,151.97	27		27	723.33	149.00	26.79		3,991.71
92	44122105-BF-C04	CLIP, backdial, 50mm	box		38		38	2,231.74	23		23	1,350.79	23			23	1,350.79	17		17	998.41	101.00	58.73		5,931.73
93	44121801-CT-R02	CORRECTION TAPE, film base type UL 6m min	piece		66		66	797.94	24		24	290.16	37			37	447.33	32		32	383.86	158.75	12.09		1,914.46
94	44111515-DF-B01	DATA FILE BOX, made of chipboard with closed ends	piece		10		10	809.10				0	0.00	2		2	161.82			0	0.00	12.00	80.91		920.92
95	44122011-DF-F01	DATA FOLDER, made of chipboard, tagila lock	piece		10		10	710.20	10		10	710.20	10			10	710.20	10		10	710.20	40.00	71.02		2,840.80
96	44121506-EN-D01	ENVELOPE, documentary, A4	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	673.09		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 01 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box		6		6	5,830.44	4			4	3,886.96	6			6	5,830.44	4			4	3,886.96	20.00	971.74	19,434.80
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box		4		4	3,095.60	1			1	773.90	3			3	2,321.70	1			1	773.90	9.00	773.90	6,965.10
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.49	0.00
100	44121506-EN-M02	ENVELOPE, mailing white 80 gsm	box		3		3	1,134.60	1			1	378.20	7			7	2,647.40	7			7	2,647.40	18.00	378.20	6,807.60
101	44121504-EN-W02	ENVELOPE, mailing, with window	box		1		1	454.53				0	0.00				1	10.79				0	0.00	2.00	10.79	21.58
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece		1		1	10.79				0	0.00	1			13	1,289.47	12			12	1,190.28	50.00	99.19	4,959.50
103	44122118-FA-P01	FASTENER, metal, 70mm between prongs	box		13		13	1,289.47	12			12	1,190.28	13			9	811.62	3			3	270.54	33.00	90.18	2,975.94
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal, 12 pockets	piece		18		18	1,623.24	3			3	270.54	9			19	237.12	15			15	187.20	74.00	12.48	923.52
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set		25		25	312.00	15			15	187.20	19			4	66.56				0	0.00	14.00	16.64	232.96
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set		10		10	166.40				0	0.00	4			15	3,510.00	15			15	3,510.00	60.00	234.00	14,040.00
107	44122011-FO-F01	FOLDER, fancy, for A4 size documents	bundle		15		15	3,510.00	15			15	3,510.00	15			3	873.60	3			3	873.60	12.00	291.20	3,494.40
108	44122011-FO-F02	FOLDER, fancy, for legal size documents	bundle		3		3	873.60	3			3	873.60	3			1	166.40				0	0.00	2.00	166.40	332.80
109	44122011-FO-L01	FOLDER, L-type, plastic for A4 size documents	pack		1		1	166.40				0	0.00	1			1	166.40				0	0.00	2.00	166.40	332.80
109	44122011-FO-L01	FOLDER, L-type, plastic for A4 size documents	pack		1		1	166.40				0	0.00	1			1	166.40				0	0.00	2.00	166.40	332.80
110	44122011-FO-L02	FOLDER, L-type, plastic for legal size documents	pack		2		2	364.00	2			2	364.00	1			1	182.00	1			1	182.00	6.00	182.00	1,092.00
110	44122011-FO-L02	FOLDER, L-type, plastic for legal size documents	pack		2		2	364.00	2			2	364.00	1			1	182.00				0	0.00	2.00	998.44	1,996.88
111	44122027-FO-P01	FOLDER, pressboard size 240mm x 370mm	box		1		1	998.44				0	0.00	1			1	279.00				0	0.00	2.00	279.00	558.00
112	44122011-FO-T03	FOLDER, tagboard, for A4 size documents	pack		1		1	279.00				0	0.00	1			1	321.36				0	0.00	2.00	321.36	642.72
113	44122011-FO-T04	FOLDER, tagboard, for legal size documents	pack		1		1	321.36				0	0.00	1			30	1,700.40	15			15	850.20	90.00	56.68	5,101.20
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box		30		30	1,700.40	15			15	850.20	30			0	0.00				0	0.00	0.00	41.60	0.00
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece				0	0.00				0	0.00				8	307.36	8			8	307.36	32.00	38.42	1,229.44
116	44121716-MA-F01	MARKER, fluorescent, 3 assorted colors per set	set		8		8	307.36	8			8	307.36	8			8	112.24				0	0.00	15.00	14.03	210.45
117	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece		7		7	98.21				0	0.00	8			2	28.06				0	0.00	4.00	14.03	56.12
118	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece		2		2	28.06				0	0.00	2			2	28.06				0	0.00	4.00	14.03	56.12
119	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece		2		2	28.06				0	0.00	2			11	103.51	3			3	28.23	27.00	9.41	254.07
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece		10		10	94.10	3			3	28.23	11			5	47.05	3			3	28.23	16.00	9.41	150.56
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece		5		5	47.05	3			3	28.23	5			5	47.05	3			3	28.23	16.00	9.41	150.56
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece		5		5	47.05	3			3	28.23	5			8	65.04	2			2	16.26	21.00	8.13	170.73
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box		9		9	73.17	2			2	16.26	8			17	245.48	11			11	158.84	56.00	14.44	800.64
124	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, 50mm	box		17		17	245.48	11			11	158.84	17			0	0.00				0	0.00	1.00	20.79	20.79
125	44121706-PE-L01	PENCIL, lead, with eraser	box		1		1	20.79				0	0.00				16	3,836.64	10			10	2,397.90	51.00	239.79	12,229.29
126	44122037-RB-P10	RING BINDER, 80 rings plastic, 32mm x 1.12m	bundle		15		15	3,596.85	10			10	2,397.90	16			17	1,782.62	10			10	1,048.60	53.00	104.86	5,557.58
127	44122101-RU-B01	RUBBER BAND, 70mm min by flat length No. 18	box		16		16	1,677.76	10			10	1,048.60	17			7	256.34	5			5	183.10	42.00	36.62	1,538.04
128	44121905-SP-F01	STAMP PAD, felt bed dimension: 60mm x 100mm min	piece		25		25	915.50	5			5	183.10	7			2	29.64				0	0.00	9.00	14.82	133.38
129	44121612-BL-H01	CUTTER BLADE, for heavy-duty cutter	piece		7		7	103.74				0	0.00	2			5	175.15				0	0.00	10.00	35.03	350.30
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece		5		5	175.15				0	0.00	5			0	0.00				0	0.00	16.00	475.79	7,612.64
131	44103202-OS-M01	DATING AND STAMPING MACHINE, heavy-duty	piece		16		16	7,612.64				0	0.00				0	0.00				0	0.00	0.00	202.67	0.00
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				2	276.60				0	0.00	8.00	138.30	1,106.40
133	44101602-PU-P01	PUNCHER, paper, heavy-duty	piece		6		6	829.80				0	0.00	2			13	454.74	8			8	279.84	57.00	34.98	1,993.86
134	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair		28		28	979.44	8			8	279.84	13			12	1,765.80	8			8	1,177.20	54.00	147.15	7,946.10
135	44121615-ST-S01	STAPLER, standard type load cap: 200 staples min	piece		26		26	3,825.90	8			8	1,177.20	12			0	0.00				0	0.00	1.00	958.18	958.18
136	44121615-ST-B01	STAPLER, heavy-duty, binder type	unit		1		1	958.18				0	0.00				14	365.26	12			12	313.08	64.00	26.09	1,669.76
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece		26		26	678.34	12			12	313.08	14			2	134.58				0	0.00	7.00	67.29	471.03
138	44121605-TD-T01	TAPE DISPENSER, table top for 24mm width type	piece		5		5	336.45				0	0.00	2			0	0.00				0	0.00	1.00	9993.12	9,993.12
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit		1		1	9,993.12				0	0.00				3	1,090.59	3			3	1,090.59	14.00	363.53	5,089.42
140	44101807-CA-C01	CALCULATOR, compact 12 digits	unit		5		5	1,817.65	3			3	1,090.59	3												

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 01 January 2022)	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 31 January 2012)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
						0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00	
183	44103105-HP-M49	Ink Cartridge, HP C1567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP C1568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1786.72	0.00
185	44103105-HP-B43	INK CART, HP C1045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1326.00	0.00
186	44103105-HP-C43	INK CART, HP C1046AA, (HP950XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1326.00	0.00
187	44103105-HP-M43	INK CART, HP C1047AA, (HP950XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1326.00	0.00
188	44103105-HP-Y43	INK CART, HP C1048AA, (HP950XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
189	44103105-HP-B36	INK CART, HP C1092AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP C1093AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP C2108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	312.00	0.00
193	44103105-HP-B42	INK CART, HP C2121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	256.88	0.00
194	44103105-HP-C33	INK CART, HP C2122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP C2123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP C2124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0551AA (HP955) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4956.60	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
203	44103105-HP-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
204	44103105-HP-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
205	44103105-HP-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24	0.00
206	44103105-HP-B48	Ink Cartridge, HP L0572AA (HP955XL) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.43	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C135015531 (5015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.34	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-3025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3337.36	0.00
220	44103103-HP-B14	TONER CART, HP C8540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3952.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3432.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2614.56	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00									0	0.00	0.00	3072.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00									0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00									0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	8476.00	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00									0	0.00	0.00	6900.40	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00									0	0.00	0.00	10193.04	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00									0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00									0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	4201.60	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00									0	0.00	0.00	6011.20	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00									0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00									0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	4466.80	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00									0	0.00	0.00	7332.00	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00									0	0.00	0.00	3044.08	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	5787.60	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	5200.00	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M4125	cart				0	0.00				0	0.00									0	0.00	0.00	9004.32	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart				0	0.00				0	0.00									0	0.00	0.00	8606.00	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	3241.70	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00									0	0.00	0.00	4056.00	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart				0	0.00				0	0.00									0	0.00	0.00	10051.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart				0	0.00				0	0.00									0	0.00	0.00	13156.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	2901.60	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00									0	0.00	0.00	2953.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00									0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00									0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00									0	0.00	0.00	7056.40	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	8846.24	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00									0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart				0	0.00				0	0.00									0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	3429.78	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart				0	0.00				0	0.00									0	0.00	0.00	4043.83	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart				0	0.00				0	0.00									0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart				0	0.00				0	0.00									0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart				0	0.00				0	0.00									0	0.00	0.00	4440.80	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00									0	0.00	0.00	7441.20	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00									0	0.00	0.00	5616.00	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00									0	0.00	0.00	7472.40	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00									0	0.00	0.00	5616.00	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00									0	0.00	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 15 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF412XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3900.00	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-347R, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00
288	45111609-MH-P01	MULTIMEDIA PROJECTOR	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
289	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece		3		3	895.59	3			3	895.59	3			3	895.59	3			3	895.59	12.00	298.53	3,582.36
PRINTED PUBLICATIONS																										
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.21	0.00
FIRE FIGHTING EQUIPMENT																										
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HFC	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00
CONSUMER ELECTRONICS																										
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit				0	0.00	1			1	7,000.00				0	0.00				0	0.00	1.00	7000.00	7,000.00
FURNITURE AND FURNISHINGS																										
294	56101504-CH-B01	MONOBLOC CHAIR, beige	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00
295	56101504-CH-W01	MONOBLOC CHAIR, white	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00
296	56101519-TM-S01	MONOBLOC TABLE, white	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1235.52	0.00
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1088.88	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece		19		19	764.75	9			9	362.25	19			19	764.75	9			9	362.25	56.00	40.25	2,254.00
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece		10		10	381.10				0	0.00	10			10	381.10				0	0.00	20.00	38.11	762.20
300	60121534-ER-P01	ERASER, plastic/rubber	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.37	0.00
301	60121524-SP-G01	SIGN PEN, black liquid/gel ink 0.5mm needle tip	piece		30		30	636.90	27			27	573.21	36			36	764.28	33			33	700.59	126.00	21.23	2,674.98
302	60121524-SP-G02	SIGN PEN, blue liquid/gel ink 0.5mm needle tip	piece		75		75	1,592.25	70			70	1,486.10	81			81	1,719.63	76			76	1,613.48	302.00	21.23	6,411.46
303	60121524-SP-G03	SIGN PEN, red liquid/gel ink 0.5mm needle tip	piece		35		35	743.05	30			30	636.90	41			41	870.43	36			36	764.28	142.00	21.23	3,014.66
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
SOFTWARE																										
	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
		LED Light Bulb- Flood Light 65 watts	Piece				0	0.00	8			8	16,000.00				0	0.00				0	0.00	8.00	2,000.00	16,000.00
1		LED Light Bulb- Flood Light 65 watts	Piece				0	0.00	8			8	16,000.00				0	0.00				0	0.00	8.00	2,000.00	16,000.00
2		Electrical Wires (Flat Cord) No. 16	Roll				0	0.00	1			1	7,000.00	1			1	7,000.00				0	0.00	2.00	7,000.00	14,000.00
3		Filing Cabinet	unit				0	0.00	3			3	19,500.00				0	0.00				0	0.00	3.00	6,500.00	19,500.00
4		Ballpen- blue	Pieces	27		27	207.63		30			30	230.70	61			61	469.09	28			28	215.32	146.00	7.69	1,122.74
5		Ballpen- red	Pieces	27		27	210.60		30			30	234.00	61			61	475.80	28			28	218.40	146.00	7.80	1,138.80
6		Corrugated Box	Piece	68		68	4,080.00		68			68	4,080.00	68			68	4,080.00	68			68	4,080.00	272.00	60.00	16,320.00
7		Duplo Ink-514 K	tube	4		4	4,400.00		14			14	15,400.00	4			4	4,400.00	10			10	11,000.00	32.00	1,100.00	35,200.00
8		Duplo Master Roll DR S55/DRU 55	roll				0	0.00	4			4	24,000.00	4			4	24,000.00				0	0.00	8.00	6,000.00	48,000.00
9		Duplo Master Roll for DP2-6II (DR-875)	roll	1		1	4,854.00		7			7	33,978.00	4			4	19,416.00		3		3	14,562.00	15.00	4,854.00	72,810.00
10		Fingertips Moistener	Piece	5		5	350.00					0	0.00	2			2	140.00				0	0.00	7.00	70.00	490.00
11		Folder-hardbound, metal clip fastener 3", 2 hole, Legal, Arch file	piece	72		72	25,200.00		36			36	12,600.00	42			42	14,700.00	36			36	12,600.00	186.00	350.00	65,100.00
12		Glue	Gallon	10		10	3,800.00		4			4	1,520.00	7			7	2,660.00	4			4	1,520.00	25.00	380.00	9,500.00
13		Glue Bottle	pieces	15		15	750.00		10			10	500.00	10			10	500.00	12			12	600.00	47.00	50.00	2,350.00
14		Paper Fastener- for paper, plastic, 50 sets/box	Box	6		6	523.80		11			11	960.30	8			8	698.40	11			11	960.30	36.00	87.30	3,142.80
15		Paper- long, colored, blue	Ream	2		2	448.00					0	0.00	2			2	448.00				0	0.00	4.00	224.00	896.00
16		Paper- long, colored, green	Ream	2		2	440.00					0	0.00	2			2	440.00				0	0.00	4.00	220.00	880.00
17		Paper- long, colored, pink	Ream	2		2	440.00		5			5	1,100.00	2			2	440.00	5			5	1,100.00	14.00	220.00	3,080.00
18		Paper- long, colored, yellow	Ream	1		1	220.00		5			5	1,100.00	2			2	440.00	5			5	1,100.00	13.00	220.00	2,860.00
19		Sticky Note- various colors/sizes	Piece	3		3	134.43		3			3	134.43	3			3	134.43	3			3	134.43	12.00	44.81	537.72
20		Ring Binder - 3 holes	piece	79.26		79	31,704.00					0	0.00				0	0.00				0	0.00	79.26	400.00	31,702.73
21		Riso- Ink	piece	10		10	18,000.00		10			10	18,000.00	10			10	18,000.00	10			10	18,000.00	40.00	1,800.00	72,000.00
22		Stamp Pad Ink- blue, 50mL	ml	5		5	1,175.00		1			1	235.00	2			2	470.00	1			1	235.00	9.00	235.00	2,115.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 01 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4
25		Special Paper - Cards/Certificate	pack	5		5	400.00	5			5	400.00	5			5	400.00	5			5	400.00	20.00	80.00	1,600.00
26		Special Envelope - Cards	pack	10		10	800.00	10			10	800.00	10			10	800.00	10			10	800.00	40.00	80.00	3,200.00
27		Tape - (Duct) 2 inches	roll	5		5	1,000.00				0	0.00	5			5	1,000.00				0	0.00	10.00	200.00	2,000.00
28		Tape - Double sided tape	roll	5		5	750.00	5			5	750.00	7			7	1,050.00	5			5	750.00	22.00	150.00	3,300.00
29		Tape-sealing	Piece	1303		1303	91,210.00	5			5	350.00	5			5	350.00	5			5	350.00	1,318.00	70.00	92,260.00
30		Time Card-for Comex Bundy Clock, 100s/bndl	Bundle	3		3	600.00	3			3	600.00	3			3	600.00	3			3	600.00	12.00	200.00	2,400.00
31		Toner-Brother TN-3448	cartridge	11		11	60,500.00	37			37	203,500.00	14			14	77,000.00	29			29	159,500.00	91.00	5,500.00	500,500.00
32		Toner, Sharp MX-234FT	cartridge			0	0.00	2			2	14,000.00	2			2	14,000.00	2			2	14,000.00	6.00	7,000.00	42,000.00
33		Surgical Gloves- size: 5.5,6 sterile	Pair	100		100	3,000.00	100			100	3,000.00	100			100	3,000.00	100			100	3,000.00	400.00	30.00	12,000.00
34		Surgical Mask-50pcs/box, 3ply	box	8		8	1,600.00	8			8	1,600.00	10			10	2,000.00	10			10	2,000.00	36.00	200.00	7,200.00
35		Box, Used (e.g. H2O water box, cigarette box sizes)	box	115		115	3,450.00	45			45	1,350.00	30			30	900.00	30			30	900.00	220.00	30.00	6,600.00
36		Cartolina- Assorted colors 20s/pack	Pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.75	0.00
37		Chamois (Cloth)	set	4		4	4,000.00	4			4	4,000.00	4			4	4,000.00	4			4	4,000.00	16.00	1,000.00	16,000.00
38		Clip Board, Foldable for Legal Size	piece	5		5	1,500.00	5			5	1,500.00	5			5	1,500.00	5			5	1,500.00	20.00	300.00	6,000.00
39		Folder with Tab Legal size	Pack	7		7	2,800.00	6			6	2,400.00	7			7	2,800.00	6			6	2,400.00	26.00	400.00	10,400.00
40		Folder, legal size, 100s/pack (Brown)	Pack	1		1	400.00				0	0.00	1			1	400.00				0	0.00	2.00	400.00	800.00
41		Folder, legal size, 100s/pack (White)	Pack	3		3	1,068.03	7			7	2,492.07	3			3	1,068.03	7			7	2,492.07	20.00	356.01	7,120.20
42		Ring Binder - 3 holes various size	piece	1		1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
43		Rubber Band-small #16	box			0	0.00	5			5	375.00				0	0.00	5			5	375.00	10.00	75.00	750.00
44		Tire Black	liter	4		4	1,800.00	4			4	1,800.00	4			4	1,800.00	4			4	1,800.00	16.00	450.00	7,200.00
45		Duplo Ink-DP DU14L	tube	4		4	8,000.00	4			4	8,000.00	4			4	8,000.00	4			4	8,000.00	16.00	2,000.00	32,000.00
46		Rubber Band 1.0mm min thickness min 350 grams/box or approx 220pcs	box	1		1	110.00	1			1	110.00	1			1	110.00	1			1	110.00	4.00	110.00	440.00
47		Paper- long, colored, green 70 - 80gsm	Ream	5		5	1,750.00	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	20.00	350.00	7,000.00
48		Printing of PRC Letterhead 8.5 x 13	Ream	3		3	4,500.00	3			3	4,500.00	3			3	4,500.00	3			3	4,500.00	12.00	1,500.00	18,000.00
49		Printing of PRC Letterhead A4	Ream	2		2	3,600.00	2			2	3,600.00	2			2	3,600.00	2			2	3,600.00	8.00	1,800.00	14,400.00
50		Sticker Paper, A4 size, 80 gsm, 10's/pack	pack	31		31	2,480.00	5			5	400.00	5			5	400.00	5			5	400.00	46.00	80.00	3,680.00
51		Microphone	piece			0	0.00	1			1	5,000.00				0	0.00				0	0.00	1.00	5,000.00	5,000.00
52		Sound System	Piece			0	0.00	1			1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
53		Dish Washing Liquid-Concentrated, scented	Gallon	8		8	2,296.00	8			8	2,296.00	8			8	2,296.00	8			8	2,296.00	32.00	287.00	9,184.00
54		Garbage Bins	Piece	5		5	1,500.00	5			5	1,500.00	5			5	1,500.00	5			5	1,500.00	20.00	300.00	6,000.00
55		Liquid Handwash 500ml	Bottle	20		20	4,000.00	20			20	4,000.00	20			20	4,000.00	20			20	4,000.00	80.00	200.00	16,000.00
56		Disinfectant Solution	Gallon	5		5	5,000.00	5			5	5,000.00	5			5	5,000.00	5			5	5,000.00	20.00	1,000.00	20,000.00
57		Electrical Outlet (4-gang universal)	piece			0	0.00	20			20	5,200.00				0	0.00				0	0.00	20.00	260.00	5,200.00
58		Top Glass for Executive Table	unit	1		1	3,500.00				0	0.00				0	0.00				0	0.00	1.00	3,500.00	3,500.00
59		Window Blinds (roller, korean type) various sizes - office use	unit	37.5		38	30,000.00				0	0.00				0	0.00				0	0.00	37.50	800.00	30,000.00
60		3 in 1 Printer with Feeder Scanner	unit	2		2	29,800.00	4			4	59,600.00				0	0.00				0	0.00	6.00	14,900.00	89,400.00
61		Purified Water-5 gallon	Gallon	150		150	6,000.00	150			150	6,000.00	150			150	6,000.00	150			150	6,000.00	600.00	40.00	24,000.00
62		Tarpaulin-various sizes	Foot²	100		100	2,500.00	100			100	2,500.00	100			100	2,500.00	100			100	2,500.00	400.00	25.00	10,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 16 January 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
66		Dry Seal	Piece		1		1	4,000.00				0	0.00				0	0.00				0	0.00	1.00	4,000.00	4,000.00
67		USB 3.1 2.5" & 3.5" Hard Drive Docking Station	unit				0	0.00	2			2	8,000.00				0	0.00				0	0.00	2.00	4,000.00	8,000.00
68		Stereo Headset with Noise Cancelling Mic	unit				0	0.00	10			10	10,000.00				0	0.00				0	0.00	10.00	1,000.00	10,000.00
69		10L Wet and Dry Vacuum Cleaner	unit				0	0.00	1			1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
70		Key Duplication	pc				0	0.00	10			10	250.00				0	0.00				0	0.00	10.00	25.00	250.00
71		Brush, paint	Piece		3		3	1,500.00				0	0.00	5			5	2,500.00				0	0.00	8.00	500.00	4,000.00
72		Paint, Various color	gallon				0	0.00	3			3	2,400.00				0	0.00	3			3	2,400.00	6.00	800.00	4,800.00
73		Common Nails 1"	kg		1		1	300.00				0	0.00	1			1	300.00				0	0.00	2.00	300.00	600.00
74		Common Nails 2"	kg		1		1	400.00				0	0.00	1			1	400.00				0	0.00	2.00	400.00	800.00
75		Common Nails 3"	kg		1		1	500.00				0	0.00	1			1	500.00				0	0.00	2.00	500.00	1,000.00
78		Door Mat, various sizes	pc		5		5	1,500.00	5			5	1,500.00	5			5	1,500.00	5			5	1,500.00	20.00	300.00	6,000.00
79		Openshelves	pc				0	0.00	8			8	64,000.00				0	0.00				0	0.00	8.00	8,000.00	64,000.00
80		Paper towel 850 pulls with perforation	roll		25		25	10,000.00	20			20	8,000.00	20			20	8,000.00	20			20	8,000.00	85.00	400.00	34,000.00
81		Paper Tray various size 3 layered	pc		8		8	4,000.00				0	0.00	2			2	1,000.00				0	0.00	10.00	500.00	5,000.00
82		Pillows - Conf Room	pc				0	0.00				0	0.00	5			5	2,500.00				0	0.00	5.00	500.00	2,500.00
83		Plastic cover	Meters		30		30	600.00				0	0.00	20			20	400.00				0	0.00	50.00	20.00	1,000.00
84		Plastic Crate	Piece		6		6	3,000.00	4			4	2,000.00	6			6	3,000.00	4			4	2,000.00	20.00	500.00	10,000.00
85		Sticky Note- various colors 2 x 3 100's/pad	pad		38		38	1,475.92	33			33	1,281.72	35			35	1,359.40	30			30	1,165.20	136.00	38.84	5,282.24
86		Sticky Note- various colors 3 x 3 100's/pad	pad		38		38	1,900.76	33			33	1,650.66	35			35	1,750.70	30			30	1,500.60	136.00	50.02	6,802.72
87		Sticky Note- various colors 3 x 4 100's/pad	pad		33		33	2,050.29	28			28	1,739.64	30			30	1,863.90	25			25	1,553.25	116.00	62.13	7,207.09
88		Push pin, 50s	box		10		10	500.00	5			5	250.00	10			10	500.00	5			5	250.00	30.00	50.00	1,500.00
89		Ribbon (Bundy Clock) comes/david link	pc		2		2	1,600.00	2			2	1,600.00	2			2	1,600.00	2			2	1,600.00	8.00	800.00	6,400.00
91		Self-inking Stamp	pc		6		6	6,000.00	8			8	8,000.00	5			5	5,000.00	3			3	3,000.00	22.00	1,000.00	22,000.00
92		Storage and Organizing Box ISSI	pc		2		2	1,600.00				0	0.00	2			2	1,600.00				0	0.00	4.00	800.00	3,200.00
93		Teflon Tombo 1/2	pc				0	0.00	5			5	250.00				0	0.00	5			5	250.00	10.00	50.00	500.00
94		Vitamins/ Medicines 100's/box	box		16		16	19,200.00	10.79			11	12,948.00	11			11	13,200.00	11			11	13,200.00	48.79	1,200.00	58,552.69
95		Wall clock	pc		3		3	2,250.00				0	0.00				0	0.00				0	0.00	3.00	750.00	2,250.00
96		Bathroom Deodorizer	pc		40		40	2,000.00	40			40	2,000.00	40			40	2,000.00	40			40	2,000.00	160.00	50.00	8,000.00
97		BROTHER DR-3455 Drum Unit	unit		9		9	76,500.00	2			2	17,000.00	3			3	25,500.00	4			4	34,000.00	18.00	8,500.00	153,000.00
98		DATER	unit		1		1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4.00	500.00	2,000.00
99		Various Medicine	tablet		100		100	2,000.00	100			100	2,000.00				0	0.00				0	0.00	200.00	20.00	4,000.00
100		Mop Head, various sizes	pc				0	0.00	6			6	3,000.00	6			6	3,000.00	6			6	3,000.00	18.00	500.00	9,000.00
101		Office Table with side drawer and under cabinet	pc		10		10	149,950.00				0	0.00				0	0.00				0	0.00	10.00	14,995.00	149,950.00
102		Riso Master Roll RZ-A377 S-5521A	roll		8		8	40,000.00	8			8	40,000.00	8			8	40,000.00	8			8	40,000.00	32.00	5,000.00	160,000.00
103		Wooden Pallet	pc		10		10	2,500.00	25			25	6,250.00				0	0.00				0	0.00	35.00	250.00	8,750.00
104		Sign Board (Sintra Board)	pc		25		25	5,000.00				0	0.00				0	0.00				0	0.00	25.00	200.00	5,000.00
105		Wall Clock (LED Digital)	unit				0	0.00	1			1	3,000.00				0	0.00				0	0.00	1.00	3,000.00	3,000.00
106		TONER CART, HP CE785A (HP85A), Black	cartridge		1		1	1,000.00	1			1	1,000.00	1			1	1,000.00	1			1	1,000.00	4.00	1,000.00	4,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 January 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
107		Toner, HP 37A Black	pc		3		3	30,000.00	2			2	20,000.00	3			3	30,000.00	2			2	20,000.00	10.00	10,000.00	100,000.00
108		CAT5 Network Wire UTP	roll		2		2	11,000.00				0	0.00				0	0.00				0	0.00	2.00	5500.00	11,000.00
109		CPU Unit (RAM: 8GB , APU: 3.4 Quad-Core, SSD:240GB, HDD:1TB, Case with power supply)	unit				0	0.00	14			14	208,600.00				0	0.00				0	0.00	14.00	14,900.00	208,600.00
110		16 Ports Switch Hub (10/100mbps)	unit				0	0.00	5			5	10,000.00				0	0.00				0	0.00	5.00	2,000.00	10,000.00
111		USB wireless Adapter	unit				0	0.00	3			3	3,000.00				0	0.00				0	0.00	3.00	1,000.00	3,000.00
112		Solid State Drive 240GB 2.5" SATA 3.0 6GB/S SSD	unit				0	0.00	3			3	6,000.00				0	0.00				0	0.00	3.00	2,000.00	6,000.00
113		3-in-1 Router/AP/Range Extender	unit				0	0.00	3			3	12,000.00				0	0.00				0	0.00	3.00	4,000.00	12,000.00
114		Heavy Duty Paper cutter	unit		1		1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2,500.00
115		Toner HP 201A black	cartridge				0	0.00	2			2	8,000.00				0	0.00	2			2	8,000.00	4.00	4,000.00	16,000.00
116		Toner HP 201A cyan	cartridge				0	0.00	1			1	4,000.00				0	0.00	1			1	4,000.00	2.00	4,000.00	8,000.00
117		Toner HP 201A magenta	cartridge				0	0.00	1			1	4,000.00				0	0.00	1			1	4,000.00	2.00	4,000.00	8,000.00
118		Toner HP 201A yellow	cartridge				0	0.00	1			1	4,000.00				0	0.00	1			1	4,000.00	2.00	4,000.00	8,000.00
119		Toner, HP 76X (CF276X)	cartridge		6		6	24,000.00	3			3	12,000.00	6			6	24,000.00	3			3	12,000.00	18.00	4,000.00	72,000.00
120		Canon cartridge black (refill)	pc		1		1	200.00				0	0.00	1			1	200.00				0	0.00	2.00	200.00	400.00
121		Canon cartridge colored (refill)	pc		1		1	300.00				0	0.00	1			1	300.00				0	0.00	2.00	300.00	600.00
122		Fire Extinguisher (refill)	pc				0	0.00				0	0.00	16			16	16,000.00				0	0.00	16.00	1,000.00	16,000.00
124		Stamp Pad Felt, blue, big	pc		5		5	1,250.00	5			5	1,250.00	5			5	1,250.00	5			5	1,250.00	20.00	250.00	5,000.00
125		KF94 mask	pc		3500		3500	35,000.00	3500			3500	35,000.00	3500			3500	35,000.00	535			535	5,348.80	11,034.88	10.00	110,348.80
126		Tool Box	unit		1		1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3,000.00	3,000.00
127		Rags, cloth	pack		5		5	500.00	5			5	500.00	5			5	500.00	5			5	500.00	20.00	100.00	2,000.00
128		Sando Bag, Large 100's per pack	pack		8		8	1,600.00	8			8	1,600.00	8			8	1,600.00	8			8	1,600.00	32.00	200.00	6,400.00
129		Mop with handle and mop head	pc		5		5	1,750.00	5			5	1,750.00	5			5	1,750.00	5			5	1,750.00	20.00	350.00	7,000.00
130		Liquid Lye for declogging	gallon		1		1	500.00				0	0.00	1			1	500.00				0	0.00	2.00	500.00	1,000.00
131		Heavy Duty Large Knife (Machete)	pc				0	0.00	2			2	800.00				0	0.00	2			2	800.00	4.00	400.00	1,600.00
132		Glass Cleaner 350-500ml	bottle		8		8	4,000.00	8			8	4,000.00	8			8	4,000.00	8			8	4,000.00	32.00	500.00	16,000.00
133		Toilet Brush	pc		6		6	1,500.00	6			6	1,500.00	6			6	1,500.00	6			6	1,500.00	24.00	250.00	6,000.00
134		Plunger	pc		6		6	600.00				0	0.00	5			5	500.00				0	0.00	11.00	100.00	1,100.00
135		Knapsack Sprayer (2 in 1 manual and battery operated)	unit				0	0.00	2			2	5,000.00				0	0.00				0	0.00	2.00	2,500.00	5,000.00
136		Ladder, Industrial	unit				0	0.00	1			1	14,950.00				0	0.00				0	0.00	1.00	14,950.00	14,950.00
137		Drum Cart-Brother DR-3455	unit		1		1	6,947.20	1			1	6,947.20	1			1	6,947.20	1			1	6,947.20	4.00	6,947.20	27,788.80
138		INK for Brother Printer DCP-T710W, BT 5000C (cyan)	bottle				0	0.00	5			5	1,950.00				0	0.00	5			5	1,950.00	10.00	390.00	3,900.00
139		INK for Brother Printer DCP-T710W, BT 5000C (magenta)	bottle				0	0.00	5			5	1,950.00				0	0.00	5			5	1,950.00	10.00	390.00	3,900.00
140		INK for Brother Printer DCP-T710W, BT 5000C (yellow)	bottle				0	0.00	5			5	1,950.00				0	0.00	5			5	1,950.00	10.00	390.00	3,900.00
141		INK for Brother Printer DCP-T710W, BT 5000C (black)	bottle				0	0.00	5			5	1,950.00				0	0.00	5			5	1,950.00	10.00	390.00	3,900.00
142		Liquid Bleach-Chlorine Powder	kilo		12		12	1,440.00	12			12	1,440.00	12			12	1,440.00	12			12	1,440.00	48.00	120.00	5,760.00
143		Liquid Soap Dispenser	piece		3		3	540.00	3			3	540.00	3			3	540.00	3			3	540.00	12.00	180.00	2,160.00
142		Mirror for Comfort Rooms	unit				0	0.00	5			5	5,000.00				0	0.00				0	0.00	5.00	1,000.00	5,000.00
143		Bag Holder for Comfort Rooms	piece				0	0.00	5			5	1,500.00				0	0.00				0	0.00	5.00	300.00	1,500.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 08 January 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
						1,121,659.59					1,290,412.84					716,736.94					705,072.73			
A. TOTAL																						P		3,887,108.52
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		388,710.85
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B + C)																						P		4,243,819.38
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

ROSEL D. EDJER
Supply Officer, Designate

DIOSCORO P. MAHINAY
Acting Regional Accountant

KERCHNER AQUINO
Budget Officer

RAQUEL R. ABRANTES
Regional Director

Date Prepared: 18 January 2022